
Steps for Incorporation of a Private Limited Company in India

Application of Directors identification Number (Minimum 2 directors)



Application of PAN based Digital Signature Certificate (Minimum 1 director)



Application with Registrar of Companies to check for Name Availability



Drafting of Memorandum and Articles of Association



Filing of Forms with Registrar of Companies

*Application for Incorporation of Companies
Notice of situation of registered office
To provide information about the Directors of the Company*



Payment of filing fees with Registrar of Companies along with Stamp Duty based on Authorized Share Capital



Verification of Documents and Forms By the office of Registrar of Companies



Receipt of Certificate of Incorporation (in soft Copy) From the Registrar of Companies

This document is issued by Pooja R Teli & Co., Chartered Accountants and is meant for private circulation only. The information provided here is of a generic nature and we recommend that you take professional advice before acting on any topics discussed herein. For further information and assistance please feel free to write to us at prt@prteli.com